

Make a Virtual Inspection Connection

What are the items that qualify for virtual inspection?

- Smoke and Carbon Monoxide Detectors
- Photovoltaic Systems
- Electrical Panel Change outs
- Window Replacement
- HVAC Change outs
- Sewer Connections
- Temporary Power Poles
- Water Heater
- Demolitions
- Pad Footings
- Gas Lines
- Patio/Decks
- Re-inspections
- Re-roofs



What equipment is required?

- Internet connection
- Flashlight
- Level
- Smart phone, iPad or laptop with web cam
- Tape measure or any other tool to facilitate the inspection

What is the procedure?

1. Applicant has an active valid permit for the work.
2. Applicant has smartphone or tablet and has Skype, Facetime or another app or web based site approved by the Building Safety Division.
3. Applicant calls and requests an appointment for a virtual inspection, applicant provides the site address, type of inspection requested, the contacts email and phone number of the requester.
4. The inspection type requested is verified by the inspector as acceptable to be performed by virtual inspection.
5. An inspection date and time is scheduled.
6. Inspector calls or emails requestor at agreed upon scheduled date and time.
7. Inspector and requestor join meeting on their devices and enable their video.
8. Requester is instructed where to point the camera by the inspector (beginning with showing the inspector the house address numbers, if needed).
9. Inspector sends a copy of correction notice.
10. Inspector updates Building & Safety Division's inspection records.