



City of Gilroy

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Gabriel A. Gonzalez
CITY ADMINISTRATOR

September 27, 2016

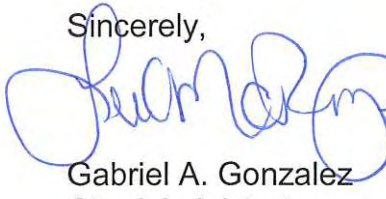
Maria F. Cremer
Community Planning & Development Director
U.S. Department of Housing & Urban Development
One Sansome Street - 9ADM1
San Francisco, CA 94107

Dear Ms. Cremer:

The City of Gilroy is pleased to submit the enclosed Consolidated Annual Performance Evaluation Report (CAPER) for Program Year 2015. The CAPER includes records of program accomplishments. This document has been developed in accordance with all HUD requirements.

If you need further information regarding this report, please contact the program staff person, Daniel Murillo, HCD Grants Coordinator, at 408-846-0209.

Sincerely,

 City Administrator Pro Tempore
for Gabriel A. Gonzalez

Gabriel A. Gonzalez
City Administrator

Enc.

CC: Damon Harris, CPD Representative (electronically)

City of Gilroy Consolidated Annual Performance and Evaluation Report (CAPER)

For the First Year of the Five Year Consolidated Plan
Fiscal Year 2015-2016
Program Year 2015
(July 1, 2015 – June 30, 2016)



Housing and Community Development
7351 Rosanna Street
Gilroy, CA 95020

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

In May 2015, the City of Gilroy submitted a Five-Year Consolidated Plan and Year One Action Plan (Action Plan) to the federal Department of Housing and Urban Development (HUD). The Action Plan detailed the goals and objectives for the Community Development Block Grant (CDBG) awarded by HUD. The Action Plan also includes programs it funded using Housing Trust Fund (HTF) dollars in support of the actions included in the document.

At the conclusion of the program year, and no later than September 30, the City of Gilroy must also submit a Consolidated Annual Performance and Evaluation Report (CAPER). The intent of the CAPER is to summarize the City's progress in achieving the goals stated in the Fiscal Year 2015-2016 (Program Year 2015 Action Plan). It includes an assessment of the one-year goals and objectives, summarizes accomplishments, breaks down the amount of funds spent on programs in support of said goals, notes the funds leveraged and, if applicable, highlights why progress was not made.

During Fiscal Year 2015-2016 (FY 15-16), the city expended \$395,502 in CDBG funds and \$161,201 in Housing Trust Fund dollars (not including funds for administration). These funds allowed funded agencies to leverage an additional \$1.47 million from other sources to support their delivery of services.

Most of the goals included in the Action Plan were achieved in FY 15-16. Some notable accomplishments include:

1. Staff worked with KB Homes to facilitate the sale of below market rate units at its Oak Place development.
2. St. Joseph's Family Center provided emergency rental and deposit assistance to 356 unduplicated participants thereby allowing them to avoid becoming homeless. As a result, 75% of those served maintained their housing for 2 months or longer.
3. Community Solutions' Isla Pacifica Shelter for Battered Women and their Children provided 103 women and children who have endured partner abuse emergency shelter and supportive services. As a result, 76% of those served developed an individualized safety plan and an individualized goal plan.
4. The Public Works Department, utilizing CDBG funds, completed park enhancements at San Ysidro Park that included a new internal pathway and new LED light to improve safety in and around the park.
5. The Gilroy Compassion Center assisted 571 individuals with basic needs and resources and referrals resulting in 91% of the clients served reporting an approved quality of life.

6. The City of Gilroy Aquatics Program was able to provide free swim lessons to 107 youth allowing them to learn water safety following the American Red Cross curriculum
7. The City of Gilroy Youth Center was able to serve 188 youth. As a result, 85% of the youth served engaged in homework time and reported a benefit from the assistance and 60% consistently participated in field trips and workshops that promoted creativity and increased their understanding and tolerance of other cultures and religions.
8. Live Oak Adult Day Services was able provide 64 frail, elderly individuals with 250 days of socialization and recreation and 4,000 meals.
9. The Downtown Streets Team program was able to assist 8 people obtain basic skills of job readiness and assisted in the beautification of the city.
10. Project Sentinel provided extensive counseling, mediation and conciliation services to 266 unduplicated participants with 99% of those served reporting an increase in knowledge of their housing rights and responsibilities.

Below is a breakdown of the accomplishments achieved this fiscal year.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Capital improvements in the NRSA	Non-Housing Community Development	CDBG: \$ / Housing Trust Fund: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1000	2190	219.00%	2000	7190	359.50%
Code Enforcement services	Code Enforcement	CDBG: \$ / Housing Trust Fund: \$0	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	100	69	69.00%	20	69	345.00%
Emergency rental assistance	Homeless	CDBG: \$ / Housing Trust Fund: \$	Homelessness Prevention	Persons Assisted	1500	356	23.73%	300	356	118.67%
Homebuyer education	Affordable Housing	CDBG: \$ / Housing Trust Fund: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0		100	0	0.00%
Homebuyer education	Affordable Housing	CDBG: \$ / Housing Trust Fund: \$	Other	Other	400	0	0.00%			
Homeless job training	Homeless	CDBG: \$ / Housing Trust Fund: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	50	8	16.00%	10	8	80.00%

Housing rehabilitation	Non-Housing Community Development	CDBG: \$ / Housing Trust Fund: \$	Rental units constructed	Household Housing Unit	10	0	0.00%			
Housing rehabilitation	Non-Housing Community Development	CDBG: \$ / Housing Trust Fund: \$	Rental units rehabilitated	Household Housing Unit	0	0		5	0	0.00%
Housing rehabilitation	Non-Housing Community Development	CDBG: \$ / Housing Trust Fund: \$	Homeowner Housing Rehabilitated	Household Housing Unit	40	0	0.00%	10	0	0.00%
Promote fair housing choice	Fair Housing	CDBG: \$ / Housing Trust Fund: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	200	39	19.50%	42	39	92.86%
Services to the homeless	Homeless	CDBG: \$ / Housing Trust Fund: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1500	571	38.07%	425	571	134.35%
Support basic need services	Homeless Non-Homeless Special Needs	CDBG: \$ / Housing Trust Fund: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	200	103	51.50%	48	103	214.58%

Support for affordable housing development	Affordable Housing	CDBG: \$0 / Housing Trust Fund: \$0	Other	Other	400	0	0.00%			
Support for supportive services	Homeless Non-Homeless Special Needs	CDBG: \$ / Housing Trust Fund: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	600	119	19.83%	138	119	86.23%
Support youth services	Youth	CDBG: \$ / Housing Trust Fund: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1000	295	29.50%	200	295	147.50%
Tenant-landlord mediation	Housing Services	CDBG: \$ / Housing Trust Fund: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1500	266	17.73%	80	266	332.50%
Workforce development	Non-Housing Community Development	CDBG: \$ / Housing Trust Fund: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	200	46	23.00%	40	46	115.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City of Gilroy combines its annual Community Development Block Grant (CDBG) entitlement grant with local Housing Trust Fund (HTF) dollars to maximize its ability to address high priority housing and social service needs within the community. These needs were identified through a public engagement process that was designed to identify both public service and community development needs within the city. These needs were then prioritized and included as high priority activities in the Five-Year Consolidated Plan and subsequent Annual Action Plans. The city will continue to monitor the ongoing priorities within the city during the timeframe of the Five-Year Consolidated Plan and modify if necessary.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

	CDBG
White	345
Black or African American	16
Asian	17
American Indian or American Native	49
Native Hawaiian or Other Pacific Islander	0
Total	427
Hispanic	309
Not Hispanic	118

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Race and ethnicity data is collected from all recipients of CDBG and HTF funded services. The numbers above represent the demographic breakdown of those served through CDBG funded services. Some groups were excluded from the above count and are included in Attachment A. Also included in the table is the demographic breakdown of those served through HTF funded services.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG		\$1,680,000	\$493,140

Table 3 – Resources Made Available

Narrative

The "Resources Made Available" is based on FY 2015-2016 (Program Year 2015) CDBG entitlement grant received from HUD plus program income generated in the fiscal year. Program income is generated primarily from loan repayments and rents from a city owned apartment complex that was rehabilitated utilizing CDBG funds. Further, unexpended funds from prior fiscal years were also made available. In addition, the City generates funds from the repayment of housing loans and deposits those funds into the Housing Trust Fund. The City then makes a portion of those funds available for housing related public services.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
CITY OF GILROY NEIGHBORHOOD REVITALIZATION STRATEGY	25	54	Employment Services and San Ysidro Park Enhancement Project

Table 4 – Identify the geographic distribution and location of investments

Narrative

In Fiscal Year 2015-2016 the city funded two projects within the Neighborhood Revitalization Strategy Area (NRSA). The first was an Employment Services project that assisted individuals with job readiness and job search services. The other was a capital improvement project within San Ysidro park. The project consisted of an internal pathway to improve the walkability of the park and installation of additional lighting to improve the safety in and around the park. The percentage allocation represents the total amount of funding for the two projects (\$290,000) divided by the "Resources Made Available" noted above.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The funds provided through the City's CDBG and HTF program represented only a portion of an agency's cost to run the funded programs. As a result, awarded funds were utilized as a match to an agency's other funding sources. As a result, the CDBG funded public service projects were able to leverage an additional \$438,068 in other donations and state or local funds. HTF funded projects were able to leverage and additional \$1.03 million in other funds.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	23
Number of Non-Homeless households to be provided affordable housing units	15	3
Number of Special-Needs households to be provided affordable housing units	0	0
Total	15	26

Table 5- Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	15	0
Number of households supported through Acquisition of Existing Units	0	0
Total	15	0

Table 6 - Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Affordable housing units for homeless households were made available through St. Joseph's Family Center's Gilroy Place and Our New Place (ONP) programs. The HUD funded program serves chronically homeless individuals with a disabling condition. Utilizing the "Housing First" approach to addressing homelessness, the program provides permanent housing, intensive case management, employment support services and counseling services to help stabilize the individuals served. ONP is a partnership between St. Joseph's and Community Solutions and assist families in situations of domestic violence and are coming from a temporary shelter. The program provides intensive case management, employment services and counseling services to help stabilize the families and move them toward better health, self-sufficiency and overall well-being.

Affordable housing units for non-homeless households was made available through the Health Trust’s Housig Opportunity for People with AIDS (HOPWA) program. The program supports low-income Gilroy residents living with HIV/AIDS and provides permanent supportive housing to participants and their families. Program activities include rent subsidies and case management supportive services to help clients secure and maintain housing. Supportive services include assistance with housing search, advocacy, housing placement, developing activities of daily living, unit maintenance, resources, referrals, medical case management and nurse case management.

The City held off implementation of its Home Access Program in Fiscal Year 2015-2016 (Program Year 2015). While some administrative costs were still incurred, no grants were provided. The temporary stoppage was the result of an analysis of a new service delivery model for the program. Also, city staff examined an expansion of the program to allow for additional rehabilitation projects beyond just accessibility improvements. These improvements can include roof repairs, water heater replacements, furnace repairs or replacements. The city plans to implement this new service delivery model in Fiscal Year 2016-2017 (Program Year 2016).

Discuss how these outcomes will impact future annual action plans.

As noted above, the city plans to expand the housing services made available to low-moderate income residents in future Annual Action Plans. The city estimates this will allow for an expansion of the households assisted and result in a service delivery model that is more cost effective and efficient.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	0	0
Moderate-income	0	0
Total	0	0

Table 7 – Number of Persons Served

Narrative Information

The most significant barrier to affordable housing is the lack of availability and high cost. While no new affordable units came on line in Fiscal Year 2015-2015 (Program Year 2015), a 262 unit affordable housing complex began construction in 2015 and will open

in Fiscal Year 2017-2018 (Program Year 2017). Further, other additional affordable units are currently in the planning stages and, when constructed, will provide housing for seniors and families. In addition, rents in Santa Clara County continue to rise at a record pace with many low income renters priced out of the market. The same applies to for-sale homes that continue to appreciate to near pre-recession levels.

This mix of low supply and high demand has made the cost of housing out of reach for many people. While some households are fortunate to have a Section 8 voucher, they are still unable to locate housing due to the landlords preference to approve a renter without a Section 8 voucher. Many more are on a waiting list with little hope of ever getting a voucher. In Fiscal Year 2015-2016 (Program Year 2015), 883 households had Section 8 vouchers while another 442 households were on the waiting list. Further, while lending has loosened somewhat, options for first-time homebuyers and the availability of affordable for-sale units is very limited and will remain so for the foreseeable future.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Homelessness continues to represent the number one social issue facing Gilroy. Based upon the last homeless census, 439 individuals were homeless in Gilroy which represented a 16% increase from the previous census. This figure represents the highest per capita homeless population in comparison to other cities in Santa Clara County. Many of the funded projects served homeless individuals. For example, the Gilroy Compassion Center is the only agency in Gilroy that exclusively serves homeless individuals. Through the Day Center program, they provide intake services to all the clients they serve to assess their needs and provide the appropriate resources and referrals. They also provide basic need services such as food, clothing and personal care items. As a result, through support from both CDBG and HTF funding, they served 571 unduplicated individuals.

On a countywide basis, two formally homeless persons are on the Continuum of Care Board. Further, homeless outreach primarily occurs in the City of San Jose, although outreach efforts to the rest of the County are expected to increase in the next 12 months. One such example is the provision of outreach services during the cold weather season that runs from the end of November to the end of March. The city will continue to explore its funding strategy to ensure that limited federal and local resources are targeted to pressing community needs such as homelessness.

Addressing the emergency shelter and transitional housing needs of homeless persons

There currently does not exist an emergency shelter in Gilroy nor are there any plans to construct one in the near or long term. Instead, the City continues to explore an expansion of affordable housing options and, where possible, identify potential opportunities to provide permanent supportive housing to homeless individuals. One example is the Sobrato Transitional Apartments. This apartment complex provides 45 transitional units and 15 units of permanent supportive housing. Consistent with the "Housing First" approach to addressing homeless, the city is currently reviewing a request by the property owner to convert the 45 transitional units into permanent supportive housing. This will result in a total of 60 units (minus one on-site manager unit) of permanent supportive housing. Also, the city currently owns a 7 unit apartment

complex. Through a partnership with the County of Santa Clara it has set-aside two of these units for permanent supportive housing. As the other units are vacated, the City will make those units available to homeless individuals and provide them with the supportive services necessary for them to regain stability.

On a countywide basis, New Directions provides intensive case management to frequent users of the emergency departments at four area hospitals, many of whom are chronically homeless individuals. Santa Clara Valley Medical Center, O'Connor Hospital, Regional Medical Center and Saint Louise Regional Hospital, in the City of Gilroy, are served by this project. Health Care for the Homeless provides medical care to homeless people through its clinics and mobile medical van at homeless encampments.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

Through its HTF program, the City provided support to Saint Joseph's Family Center's Homeless Prevention program. This program is designed to prevent homelessness through emergency rental assistance and deposits. In Fiscal Year 2015-2016 (Program Year 2015) the program served 356 unduplicated individuals and 76% of the clients served maintained their housing for two months or longer. The City does not currently fund any program to prevent homelessness by individuals or families being discharged from publicly funded institutions and systems of care. The biggest barrier to funding such a program is the limited availability of funds and the need to address the most pressing needs of the community. Should resources increase, the City will evaluate if opportunities exist to partner with other public agencies or local nonprofits to fund such a program.

On a countywide basis, particularly for chronically homeless, it is preferred that individuals receive intensive case management rather than simple information and referral services. Case managers work to assist homeless individuals find housing, connect with resources, and receive services to maintain housing. The provision of case management is person-based rather than shelter-based with the goal of rapid re-housing. Within the five-year goals of the Community Plan to End Homelessness, the target is to create 6,000 housing opportunities for persons who are homeless. An additional goal is for each of the 6,000 new tenants to have access to the services that

will allow them to maintain that housing.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

As noted above, the City currently funds Saint Joseph's Family Center's Homeless Prevention program and is working with the property owner to convert the Sobrato Transitional Apartments into permanent supportive housing. The City does not currently fund the services described above and will evaluate the benefits of such programs should resources increase.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

There does not exist any public housing units in the City of Gilroy nor are there plans to build such housing in the future.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

As noted above, there does not exist public housing units in the City of Gilroy.

Actions taken to provide assistance to troubled PHAs

There are no troubled PHAs in the City of Gilroy or in Santa Clara County.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

As required by the State of California, the city is required to complete a Housing Element. The Housing Element outlines the city's goals, policies, and implementation for the preservation, conservation, improvement and production of the housing for the 2015-2023 planning period. The Housing Element identifies the specific actions the city will take to address existing and future housing needs. Some examples of actions taken include:

1. The City approved Density Bonus' for two affordable unit infill projects totaling over 300 units. In addition, a residential infill project was approved for over 200 townhomes.
2. The City facilitated one public hearing in compliance with the Tax Equity and Fiscal Responsibility Act as a requirement for the developer to apply for tax credit and bond financing for an affordable housing development.
3. The City established a cooperative agreement with the County of Santa Clara to allow the issuance of Mortgage Certificate Credit (MCC) within the boundaries of the city. MCCs provide financial assistance by giving federal income tax credits to first-time buyers of single-family homes, townhouses, and condominiums.
4. The City provides oversight of rent and resale restrictions on affordable rental units and Below Market Rate homes.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The City continues to focus its limited resources on meeting underserved needs in the community. All services funded meet such needs and accomplishments of each are noted in previous sections of this CAPER. The city will continue to research potential opportunities for additional sources of funding to address the needs it is unable to address with the funds available. When funds become available, the City will research the potential uses of those funds and make a determination as to whether or not it can be used to address underserved needs.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City updated job specifications and procedures for the Home Access Program with regard to lead based paint tasting and abatement and also for asbestos testing and abatement. Further, rehabilitation clients receive literature about lead based hazards with their applications. Literature was also made available at the City Building and Planning counters.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City expects that the community services funded both through the CDBG and HTF programs will reduce the number of poverty-level families. There does not exist quantifiable data to illustrate this beneficial impact. Instead the City believes the availability of services will positively impact the quality of life for the individuals served. Further, 4 individuals classified as Section 3 residents received jobs through the CDBG-funded San Ysidro Park Enhancement Project.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

City staff and staff from the other CDBG entitlement cities in Santa Clara County, the County of Santa Clara Office of Supportive Housing, and the Housing Authority of Santa Clara County participate in quarterly CDBG Coordinators meetings. These meetings discuss data resources and strive to coordinate requests for information to both public and private Countywide agencies. Additionally, HUD staff meets with this group to clarify issues and assist in providing ongoing programmatic technical information. The email listserv for this group enables members to share information and to provide technical assistance to one another. The ongoing entitlement staff group meetings promote and create an environment of cooperation and understanding of differing needs, concerns, and issues among the group. This expansion of knowledge of regional issues and sharing of information benefits each of the individual jurisdictions represented in the group.

Also, City staff participates in the South County Collaborative that consists of providers of services to low income and special needs residents of Gilroy, San Martin and Morgan Hill. The Collaborative is a nonprofit organization and is able to apply for funding benefitting the communities it serves. Collaborative members share information through an active listserv and receive notices of public comment periods on the annual Action Plans and CAPERs.

Finally, the city's Police Department hosts a monthly meeting that includes representatives from the County of Santa Clara Office of Supportive Services, staff from

various nonprofit agencies, health workers, the Santa Clara Valley Water District, faith-based organizations, as well as individual volunteers. The focus is on identifying resources and on sharing specific information on homeless individuals that have been identified by the police and outreach workers as being ready to get off the streets or who are in particularly dire need. The sharing of information and resources also has as a goal of conserving resources such as police time spent in re-arresting the same homeless person multiple times.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

As noted above, the City actively participates in various groups and a collaborative designed to share information, bring awareness to the needs and services of the community and organized to design solutions to the many needs in the community. The City will continue to participate in such efforts with the goal of bringing forth additional resources to City residents.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The City has held off on updating its analysis of impediments while HUD developed its Affirmatively Furthering Fair Housing Final Rule. The City will review the Final Rule and conduct its analysis in Fiscal Year 2015-2016 (Program Year 2016).

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

City staff conducts a desktop review of all subrecipients and on-site monitoring of all newly funded agencies, as well as any agencies receiving \$15,000 or more in CDBG or HTF grant funds. Desktop reviews that indicate substandard performance are followed up with phone contact, email communication and, if needed, and on-site review. These steps ensure long-term compliance with requirements of the programs involved.

For any subrecipients that do not otherwise require on site monitoring, City staff provides specific technical assistance regarding benchmarks, reporting, and record keeping, prior to signing agreements. Staff also monitors multifamily properties rehabilitated through past CDBG loans annually in accordance with the terms of the loan agreements.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The draft CAPER was advertised in the local paper and on the local cable channel. Bilingual announcements in Spanish and English were posted at City Hall and at the Gilroy Public Library. The draft CAPER was made available on the City website, at the City Hall Planning Counter and at the Gilroy Public Library. Notices of availability were emailed to the following group lists:

- South County Collaborative
- Homeless Outreach Task Force
- Gilroy Community and Neighborhood Revitalization Committee
- Gilroy Housing Advisory Committee,

The City Council discussed the CAPER at its September 12, 2016 meeting.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City will continue to evaluate the services funded to ensure they are meeting the most pressing community needs. Should conditions in the community change, the City will make adjustments to its priorities and proceed accordingly.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

N/A

ATTACHMENT A

RACE/ETHNICITY DATA

**FISCAL YEAR 2015-2016 CDBG FUNDED PROGRAMS
BENEFICIARY RACE/ETHNICITY DATA**

Beneficiary's Race	TOTAL	TOTAL Hispanic
a. American Indian <i>or</i> Alaska Native	49	46
b. Asian	17	7
c. Black <i>or</i> African American	16	6
d. Native Hawaiian <i>or</i> Other Pacific Islander	0	0
e. White	345	250
f. American Indian <i>or</i> Alaska Native AND White	35	35
g. Asian AND White	3	0
h. Black <i>or</i> African American AND White	2	0
i. American Indian <i>or</i> Alaska Native AND Black <i>or</i> African American	1	1
j. Balance (individual responses not included in the above 9 categories)	1	0
TOTAL	469	345

**FISCAL YEAR 2015-2016 HOUSING TRUST FUND (HTF) FUNDED PROGRAMS
BENEFICIARY RACE/ETHNICITY DATA**

Beneficiary's Race	TOTAL	TOTAL Hispanic
k. American Indian or Alaska Native	90	76
l. Asian	30	5
m. Black or African American	39	17
n. Native Hawaiian or Other Pacific Islander	3	1
o. White	1,130	905
p. American Indian or Alaska Native AND White	26	11
q. Asian AND White	0	0
r. Black or African American AND White	3	0
s. American Indian or Alaska Native AND Black or African American	6	3
t. Balance (individual responses not included in the above 9 categories)	6	1
TOTAL	1,333	1,019

ATTACHMENT B

FINANCIAL SUMMARY REPORT

PR26



PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	615,968.39
02 ENTITLEMENT GRANT	424,560.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	63,628.95
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	1,104,157.34

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	365,794.07
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	31,566.72
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	397,360.79
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	77,121.42
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	20,516.37
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	494,998.58
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	609,158.76

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	54,916.96
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	341,273.83
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	396,190.79
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	99.71%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2015 PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	397,360.79
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	396,190.79
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	99.71%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	93,836.80
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	(25,914.24)
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	67,922.56
32 ENTITLEMENT GRANT	424,560.00
33 PRIOR YEAR PROGRAM INCOME	47,701.09
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	472,261.09
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	14.38%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	77,121.42
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	20,516.37
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	97,637.79
42 ENTITLEMENT GRANT	424,560.00
43 CURRENT YEAR PROGRAM INCOME	63,628.95
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	488,188.95
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	20.00%



LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	4	413	5840675	Aquatics Program	05	LMC	\$4,055.00
2015	2	420	5918640	Gilroy Compassion Center Day Center	05	LMC	\$681.50
					05	Matrix Code	\$4,736.50
2014	6	408	5840675	Live Oak Adult Day Care	05A	LMC	\$1,725.36
2015	14	419	5898310	Live Oak Adult Day Care Gilroy	05A	LMC	\$2,500.00
2015	14	419	5918640	Live Oak Adult Day Care Gilroy	05A	LMC	\$2,500.00
2015	14	419	5921291	Live Oak Adult Day Care Gilroy	05A	LMC	\$2,500.00
					05A	Matrix Code	\$9,225.36
2015	12	423	5898310	City of Gilroy Aquatics Program	05D	LMC	\$5,265.00
2015	13	422	5898310	Gilroy Youth Center	05D	LMC	\$11,220.47
2015	13	422	5918640	Gilroy Youth Center	05D	LMC	\$9,181.70
2015	13	422	5921291	Gilroy Youth Center	05D	LMC	\$8,180.88
					05D	Matrix Code	\$33,848.05
2015	16	418	5898310	St. Joseph's Family Center Employment Services	05H	LMC	\$2,184.27
2015	16	418	5921291	St. Joseph's Family Center Employment Services	05H	LMC	\$1,374.49
					05H	Matrix Code	\$3,558.76
2014	1	410	5840675	Home Access Program Administration	14H	LMH	\$1,447.85
2015	9	425	5898310	Home Access Program Administration	14H	LMH	\$628.57
2015	9	425	5918640	Home Access Program Administration	14H	LMH	\$1,024.71
2015	9	425	5921291	Home Access Program Administration	14H	LMH	\$447.16
					14H	Matrix Code	\$3,548.29
Total							\$54,916.96

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	4	413	5840675	Aquatics Program	05	LMC	\$4,055.00
2015	2	420	5918640	Gilroy Compassion Center Day Center	05	LMC	\$681.50
					05	Matrix Code	\$4,736.50
2014	6	408	5840675	Live Oak Adult Day Care	05A	LMC	\$1,725.36
2015	14	419	5898310	Live Oak Adult Day Care Gilroy	05A	LMC	\$2,500.00
2015	14	419	5918640	Live Oak Adult Day Care Gilroy	05A	LMC	\$2,500.00
2015	14	419	5921291	Live Oak Adult Day Care Gilroy	05A	LMC	\$2,500.00
					05A	Matrix Code	\$9,225.36
2015	12	423	5898310	City of Gilroy Aquatics Program	05D	LMC	\$5,265.00
2015	13	422	5898310	Gilroy Youth Center	05D	LMC	\$11,220.47
2015	13	422	5918640	Gilroy Youth Center	05D	LMC	\$9,181.70
2015	13	422	5921291	Gilroy Youth Center	05D	LMC	\$8,180.88
					05D	Matrix Code	\$33,848.05
2014	8	414	5840675	Employments Services- St. Joseph's Family Center	05H	LMC	\$12,344.19
2015	16	416	5898310	St. Joseph's Family Center Employment Services	05H	LMC	\$20,861.94
2015	16	416	5921291	St. Joseph's Family Center Employment Services	05H	LMC	\$9,262.00
2015	16	418	5898310	St. Joseph's Family Center Employment Services	05H	LMC	\$2,184.27
2015	16	418	5921291	St. Joseph's Family Center Employment Services	05H	LMC	\$1,374.49
					05H	Matrix Code	\$46,026.89



Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
 Integrated Disbursement and Information System
 PR26 - CDBG Financial Summary Report
 Program Year 2015
 GILROY, CA

DATE: 09-26-16
 TIME: 16:44
 PAGE: 3

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
Total							\$93,836.80

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2015	11	426	5898310	Program Administration	21A		\$27,561.30
2015	11	426	5918640	Program Administration	21A		\$22,489.82
2015	11	426	5921291	Program Administration	21A		\$27,070.30
					21A	Matrix Code	\$77,121.42
Total							\$77,121.42

ATTACHMENT C

EEO-4 REPORT

EQUAL EMPLOYMENT OPPORTUNITY COMMISSION STATE AND LOCAL GOVERNMENT INFORMATION (EEO4)				APPROVED BY OMB 30460008
EXCLUDE SCHOOL SYSTEMS AND EDUCATIONAL INSTITUTIONS (Read attached instructions prior to completing this form)				EXPIRES 12/31/2005
DO NOT ALTER INFORMATION PRINTED IN THIS BOX CONTROL NUMBER : 06301490 Survey Year : 15			MAIL COMPLETED FORM TO: EEO-4 Reporting Center PO Box 8127 Reston VA 20195	
A. TYPE OF GOVERNMENT (Check one box only)				
<input type="checkbox"/> 1. State	<input type="checkbox"/> 2. County	<input checked="" type="checkbox"/> 3. City	<input type="checkbox"/> 4. Township	<input type="checkbox"/> 5. Special District
<input type="checkbox"/> 6. Other (Specify)				
B. IDENTIFICATION				
1. NAME OF POLITICAL JURISDICTION (If same as label, skip to Item C) GILROY CITY				
2. Address Number and Street 7351 ROSANNA STREET	CITY/TOWN GILROY	COUNTY SANTA CLARA	STATE/ZIP CA-95020	EEOC USE ONLY A B
C. FUNCTION				
(Check one box to indicate the function(s) for which this form is being submitted. Data should be reported for all departments and agencies in your government covered by the function(s) indicated. If you cannot supply the data for every agency within the function(s) attach a list showing name and address of agencies whose data are not included.)				
<input checked="" type="checkbox"/>	SUMMARY FUNCTION			
<input type="checkbox"/>	1. Financial Administration. Tax billing and collection, budgeting, purchasing, central accounting and similar financial administration carried on by a treasurer's, auditor's or comptroller's office and GENERAL CONTROL. Duties usually performed by boards of supervisors or commissioners, central administration offices and agencies, central personnel or planning agencies, all judicial offices and employees (judges, magistrates, bailiffs, etc.)	<input type="checkbox"/>	8. HEALTH. Provision of public health services, outpatient clinics, visiting nurses, food and sanitary inspections, mental health, alcohol rehabilitation service, etc.	
<input type="checkbox"/>	2. STREETS AND HIGHWAYS. Maintenance, repair, construction and administration of streets, alleys, sidewalks, roads, highways and bridges.	<input type="checkbox"/>	9. HOUSING. Code enforcement, low rent public housing, fair housing ordinance enforcement, housing for elderly, housing rehabilitation, rent control.	
<input type="checkbox"/>	3. PUBLIC WELFARE. Maintenance of homes and other institutions for the needy administration of public assistance. (Hospitals and sanatoriums should be reported as item 7.)	<input type="checkbox"/>	10. COMMUNITY DEVELOPMENT. Planning, zoning, land development, open space, beautification, preservation.	
<input type="checkbox"/>	4. POLICE PROTECTION. Duties of a police department sheriff's, constable's, coroner's office, etc., including technical and clerical employees engaged in police activities.	<input type="checkbox"/>	11. CORRECTIONS. Jails, reformatories, detention homes, halfway houses, prisons, parole and probation activities	
<input type="checkbox"/>	5. FIRE PROTECTION. Duties of the uniformed fire force and clerical employees. (Report any forest fire protection activities as item 6.)	<input type="checkbox"/>	12. UTILITIES AND TRANSPORTATION. Includes water supply, electric power, transit, gas, airports, water transportation and terminals.	
<input type="checkbox"/>	6. NATURAL RESOURCES. Agriculture, forestry, forest fire protection, irrigation drainage, flood control, etc., and PARKS AND RECREATION. Provision, maintenance and operation of parks, playgrounds, swimming pools, auditoriums, museums, marinas, zoos, etc.	<input type="checkbox"/>	13. SANITATION AND SEWAGE. Street cleaning, garbage and refuse collection and disposal. Provision, maintenance and operation of sanitary and storm sewer systems and sewage disposal plants.	
<input type="checkbox"/>	7. HOSPITALS AND SANATORIUMS. Operation and maintenance of institutions for inpatient medical care.	<input type="checkbox"/>	14. EMPLOYMENT SECURITY STATE GOVERNMENTS ONLY	
<input type="checkbox"/>		<input type="checkbox"/>	15. OTHER (Specify on Page Four)	

D. EMPLOYMENT DATA AS OF JUNE 30

FUNCTION TYPE 16

(Do not include elected/appointed officials. Blanks will be counted as zero)

1. FULL-TIME EMPLOYEES (Temporary employees are not included)

JOB CATEGORIES	ANNUAL SALARY (In thousands 000)	TOTAL (COLUMNS B-K) A	MALE					FEMALE				
			NON-HISPANIC ORIGIN		HISPANIC D	ASIAN OR PACIFIC ISLANDER E	AMERICAN INDIAN OR ALASKAN NATIVE F	NON-HISPANIC ORIGIN		HISPANIC I	ASIAN OR PACIFIC ISLANDER J	AMERICAN INDIAN OR ALASKAN NATIVE K
			WHITE B	BLACK C				WHITE G	BLACK H			
Officials and Administrators	1. \$0.1-15.9	5	1	0	2	0	0	2	0	0	0	0
	2. 16.0-19.9	1	1	0	0	0	0	0	0	0	0	0
	3. 20.0-24.9	0	0	0	0	0	0	0	0	0	0	0
	4. 25.0-32.9	0	0	0	0	0	0	0	0	0	0	0
	5. 33.0-42.9	0	0	0	0	0	0	0	0	0	0	0
	6. 43.0-54.9	0	0	0	0	0	0	0	0	0	0	0
	7. 55.0-69.9	0	0	0	0	0	0	0	0	0	0	0
	8. 70.0 Plus	6	4	0	0	0	0	2	0	0	0	0
Professionals	9. \$0.1-15.9	1	0	0	1	0	0	0	0	0	0	0
	10. 16.0-19.9	0	0	0	0	0	0	0	0	0	0	0
	11. 20.0-24.9	0	0	0	0	0	0	0	0	0	0	0
	12. 25.0-32.9	0	0	0	0	0	0	0	0	0	0	0
	13. 33.0-42.9	0	0	0	0	0	0	0	0	0	0	0
	14. 43.0-54.9	0	0	0	0	0	0	0	0	0	0	0
	15. 55.0-69.9	0	0	0	0	0	0	0	0	0	0	0
16. 70.0 Plus	34	14	0	4	1	0	7	0	6	2	0	
Technicians	17. \$0.1-15.9	1	0	0	0	1	0	0	0	0	0	0
	18. 16.0-19.9	0	0	0	0	0	0	0	0	0	0	0
	19. 20.0-24.9	0	0	0	0	0	0	0	0	0	0	0
	20. 25.0-32.9	0	0	0	0	0	0	0	0	0	0	0
	21. 33.0-42.9	0	0	0	0	0	0	0	0	0	0	0
	22. 43.0-54.9	0	0	0	0	0	0	0	0	0	0	0
	23. 55.0-69.9	4	1	0	0	1	0	1	1	0	0	0
24. 70.0 Plus	13	7	0	2	1	0	3	0	0	0	0	
Protective Service Workers	25. \$0.1-15.9	0	0	0	0	0	0	0	0	0	0	0
	26. 16.0-19.9	0	0	0	0	0	0	0	0	0	0	0
	27. 20.0-24.9	0	0	0	0	0	0	0	0	0	0	0
	28. 25.0-32.9	0	0	0	0	0	0	0	0	0	0	0
	29. 33.0-42.9	0	0	0	0	0	0	0	0	0	0	0
	30. 43.0-54.9	0	0	0	0	0	0	0	0	0	0	0
	31. 55.0-69.9	4	1	0	0	0	0	0	0	3	0	0
	32. 70.0 Plus	91	56	1	21	4	0	6	0	3	0	0
Paraprofessionals	33. \$0.1-15.9	0	0	0	0	0	0	0	0	0	0	0
	34. 16.0-19.9	0	0	0	0	0	0	0	0	0	0	0
	35. 20.0-24.9	0	0	0	0	0	0	0	0	0	0	0
	36. 25.0-32.9	0	0	0	0	0	0	0	0	0	0	0
	37. 33.0-42.9	0	0	0	0	0	0	0	0	0	0	0
	38. 43.0-54.9	0	0	0	0	0	0	0	0	0	0	0
	39. 55.0-69.9	1	0	0	0	0	0	1	0	0	0	0
40. 70.0 Plus	7	0	0	1	0	0	2	0	4	0	0	
Administrative Support	41. \$0.1-15.9	0	0	0	0	0	0	0	0	0	0	0
	42. 16.0-19.9	0	0	0	0	0	0	0	0	0	0	0
	43. 20.0-24.9	0	0	0	0	0	0	0	0	0	0	0
	44. 25.0-32.9	0	0	0	0	0	0	0	0	0	0	0
	45. 33.0-42.9	0	0	0	0	0	0	0	0	0	0	0
	46. 43.0-54.9	4	0	0	0	0	0	1	0	3	0	0
	47. 55.0-69.9	19	0	0	0	0	0	7	1	11	0	0
	48. 70.0 Plus	16	1	0	1	0	0	5	0	9	0	0

D. EMPLOYMENT DATA AS OF JUNE 30 (Cont.)

FUNCTION TYPE 16

(Do not include elected/appointed officials. Blanks will be counted as zero)

1. FULL-TIME EMPLOYEES (Temporary employees are not included)

JOB CATEGORIES	ANNUAL SALARY (In thousands 000)	TOTAL (COLUMNS B-K) A	MALE					FEMALE				
			NON-HISPANIC ORIGIN		HISPANIC	ASIAN OR PACIFIC ISLANDER	AMERICAN INDIAN OR ALASKAN NATIVE	NON-HISPANIC ORIGIN		HISPANIC	ASIAN OR PACIFIC ISLANDER	AMERICAN INDIAN OR ALASKAN NATIVE
			WHITE	BLACK				WHITE	BLACK			
			B	C	D	E	F	G	H	I	J	K
Skilled Craft Workers	49. \$0.1-15.9	0	0	0	0	0	0	0	0	0	0	0
	50. 16.0-19.9	0	0	0	0	0	0	0	0	0	0	0
	51. 20.0-24.9	0	0	0	0	0	0	0	0	0	0	0
	52. 25.0-32.9	0	0	0	0	0	0	0	0	0	0	0
	53. 33.0-42.9	0	0	0	0	0	0	0	0	0	0	0
	54. 43.0-54.9	0	0	0	0	0	0	0	0	0	0	0
	55. 55.0-69.9	0	0	0	0	0	0	0	0	0	0	0
	56. 70.0 Plus	3	1	0	2	0	0	0	0	0	0	0
Service-Maintenance	57. \$0.1-15.9	1	1	0	0	0	0	0	0	0	0	0
	58. 16.0-19.9	0	0	0	0	0	0	0	0	0	0	0
	59. 20.0-24.9	0	0	0	0	0	0	0	0	0	0	0
	60. 25.0-32.9	0	0	0	0	0	0	0	0	0	0	0
	61. 33.0-42.9	0	0	0	0	0	0	0	0	0	0	0
	62. 43.0-54.9	5	2	0	3	0	0	0	0	0	0	0
	63. 55.0-69.9	20	9	0	10	0	0	0	0	1	0	0
	64. 70.0 Plus	8	6	0	1	1	0	0	0	0	0	0
65. TOTAL FULL TIME (Lines 1-64)		244	105	1	48	9	0	37	2	40	2	0

2. OTHER THAN FULLTIME EMPLOYEES (Including temporary employees)

66.OFFICIALS/ADMIN	5	5	0	0	0	0	0	0	0	0	0	0
67.PROFESSIONALS	10	5	0	1	0	0	2	0	1	1	0	0
68.TECHNICIANS	7	4	0	2	0	0	1	0	0	0	0	0
69.PROTECTIVE SERVICE	22	16	0	1	1	0	3	0	1	0	0	0
70.PARA-PROFESSIONAL	70	10	0	14	1	0	22	1	18	4	0	0
71.ADMN. SUPPORT	16	2	0	1	0	0	4	0	9	0	0	0
72.SKILLED CRAFT	5	1	0	1	0	0	2	0	1	0	0	0
73.SERVICE/MAINTENANCE	17	7	1	7	1	0	0	0	1	0	0	0
74. TOTAL OTHER THAN FULL TIME (Lines 66-73)		152	50	1	27	3	0	34	1	31	5	0

3. NEW HIRES DURING FISCAL YEAR Permanent full time only JULY 1 - JUNE 30

75.OFFICIALS/ADMIN	1	0	0	1	0	0	0	0	0	0	0	0
76.PROFESSIONALS	2	0	0	0	0	0	1	0	0	1	0	0
77.TECHNICIANS	2	2	0	0	0	0	0	0	0	0	0	0
78.PROTECTIVE SERVICE	9	4	0	1	0	0	2	0	2	0	0	0
79.PARA-PROFESSIONAL	0	0	0	0	0	0	0	0	0	0	0	0
80.ADMN. SUPPORT	3	0	0	0	0	0	1	0	2	0	0	0
81.SKILLED CRAFT	0	0	0	0	0	0	0	0	0	0	0	0
82.SERVICE/MAINTENANCE	4	2	0	2	0	0	0	0	0	0	0	0
83. TOTAL NEW HIRES (Lines 75-82)		21	8	0	4	0	0	4	0	4	1	0

FUNCTION TYPE 16

REMARKS (List National Crime Information Center (NCIC) number assigned to any Criminal Justice Agencies whose data are included in this report)

LIST AGENCIES INCLUDED ON THIS FORM

CERTIFICATION. I certify that the information given in this report is correct and true to the best of my knowledge and was reported in accordance with accompanying instructions. (Willfully false statements on this report are punishable by law, US Code, Title 18, Section 1001.)

NAME OF PERSON TO CONTACT REGARDING THIS FORM		TITLE		
LeeAnn McPhillips		Human Resources Director		
ADDRESS (Number and Street, City, State, Zip Code)		TELEPHONE NUMBER	Ext	FAX NUMBER
7351 Rosanna Street, Gilroy, CA, 95020		408-846-0205		408-846-0200
DATE	EMAIL	TYPED NAME/TITLE OF AUTHORIZED OFFICIAL		SIGNATURE <input checked="" type="checkbox"/>
2015-09-29	leeann.mcphillips@cityofgilroy.org	LeeAnn McPhillips		

ATTACHMENT D

OUTREACH DOCUMENTATION

LEGAL NOTICES

Public Notice

**PUBLIC NOTICE
NOTICE OF A PUBLIC HEARING OF
THE GILROY CITY COUNCIL
TO CONSIDER THE DRAFT CONSOLIDATED ANNUAL
PERFORMANCE AND EVALUATION REPORT**

A PUBLIC HEARING WILL BE HELD on Monday, September 12, 2016 at 6:00 p.m., or as soon thereafter as the item can be heard, in the Gilroy City Council Chambers at City Hall, 7351 Rosanna Street, Gilroy, California.

In compliance with Community Development Block Grant regulations, the **City of Gilroy** will provide the public an opportunity to review and comment on the Draft Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 2015 (July 1, 2015-June 30, 2016) in advance of its submittal to the Department of Housing and Urban Development (HUD). This report includes project activities, use of funds and statistical information concerning direct benefit to recipients.

A detailed description of the draft CAPER will be available for public review **August 29, 2016 through September 12, 2016** during normal business hours in the Housing and Community Development (HCD) Office at City Hall, 7351 Rosanna Street, at the Gilroy Public Library, 350 W. 6th Street, and will be available online at www.cityofgilroy.org.

The staff report for this proposal may also be viewed on the City website (www.cityofgilroy.org) by 5:00 p.m. the Wednesday before the City Council meeting.

Interested parties are encouraged to attend this public hearing as this is the time and place when comments on the proposal shall be heard and given due consideration. Persons who are unable attend this public hearing may submit written comments no later than **September 12, 2016** for inclusion in the CAPER, by mailing them to City of Gilroy, HCD, 7351 Rosanna Street, Gilroy, CA 95020-6197 or by emailing them to daniel.murillo@cityofgilroy.org.

For further information please contact Daniel Murillo, Housing and Community Development Grant Coordinator at (408) 846-0209 or daniel.murillo@cityofgilroy.org.

The City of Gilroy does not discriminate on the basis of race, color, religion, national origin, sex, disability, sexual orientation, gender identity, or familial status in the administration of its programs and activities. Pursuant to the Americans with Disabilities Act and Section 504, the City of Gilroy will make reasonable efforts to accommodate persons with disabilities. If you require special accommodations, please contact the City Clerk's Office at (408) 846-0204. The hearing impaired can reach HCD through the California Relay System at 711 or (800) 735-2929.

/s/SHAWNA FREELS, MMC
City Clerk of the City of Gilroy

Published: August 26, 2016
Posted: August 19, 2016
G/ 09601580

[Home](#)

Posted on: August 29, 2016

Community Development Block Grant Public Hearing

In compliance with Community Development Block Grant regulations, the City of Gilroy will provide the public an opportunity to review and comment on the Draft Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year

2015 (July 1, 2015-June 30, 2016) in advance of its submittal to the Department of Housing and Urban Development (HUD). This report includes project activities, use of funds and statistical information concerning direct benefit to recipients.

[Public Notices and Full Report](#)

Tools

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- [All Categories](#)
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Next ⇒

[Proposed Gilroy
Urban Growth
Boundary Initiative](#)

Other News in Home

Proposed Gilroy Urban Growth Boundary Initiative

Posted on: July 11, 2016

The September 1st Planning Commission meeting has been cancelled

Posted on: August 24, 2016

Make Your Home More Energy Efficient and Get up to \$6,800 in Rebates!!

Posted on: August 18, 2016

Early Childhood Recreation Classes Open Enrollment



Posted on: August 18, 2016

Daniel Murillo

From: Sandra Nava <Sandra.Nava@ci.gilroy.ca.us>
Sent: Monday, August 29, 2016 12:18 PM
To: scc@santaclaracountycoc.org
Subject: [SCC - South County Collaborative] CAPER PY 2015
Attachments: Draft CAPER.pdf; CAPER 2015 Legal Ad- Spanish.pdf; CAPER 2015 Legal Ad- English.pdf

Importance: High

Attached is the draft Consolidated Annual Performance and Evaluation Report (CAPER).

The CAPER summarizes the city's progress in achieving the goals stated in the FY 2015-16 Action Plan.

It includes an assessment of the one-year goals and objectives, summarizes accomplishments, breaks down the amount of funds spent on programs in support of said goals, notes the funds leveraged and, if applicable, highlights why progress was not made.

The public review/comment period is August 29, 2016 – Sept. 12, 2016.

See attached documents for further details.

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This mailing list is administered by HomeBase/The Center for Common Concerns
Legal and Technical Assistance | Advancing Solutions to Homelessness
870 Market Street | Suite 1228 | San Francisco, CA 94102 | www.homebaseccc.org

You received this message because you are subscribed to the Google Groups "SCC CoC - South County Collaborative" group.

To unsubscribe from this group and stop receiving emails from it, send an email to SCC+unsubscribe@santaclaracountycoc.org.

Daniel Murillo

From: Sandra Nava
Sent: Monday, August 29, 2016 12:20 PM
To: david.almeida.848@gmail.com; sallyfromgilroy@yahoo.com; gilroypatty@gmail.com; Reyes, Rocio (rocio.reyes@sanjoseca.gov); 'Kris Schlenker'; 'Linda Williams'
Cc: Daniel Murillo
Subject: FW: CAPER PY 2015
Attachments: Draft CAPER.pdf; CAPER 2015 Legal Ad- Spanish.pdf; CAPER 2015 Legal Ad- English.pdf
Importance: High

The public review/comment period is in effect in case you would like to provide comments to Daniel.

From: Sandra Nava
Sent: Monday, August 29, 2016 12:18 PM
To: scc@santaclaracountycoc.org
Subject: CAPER PY 2015
Importance: High

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The public review/comment period is August 29, 2016 – Sept. 12, 2016.

See attached documents for further details.

Daniel Murillo

From: Daniel Murillo
Sent: Monday, August 29, 2016 4:36 PM
To: Jaime Rosso; Jan Bernstein Chargin; Luis Aguilar; Rebecca Garcia; Richard Gullen; Sherri Stuart; Toby Echelberry
Subject: FY 2015-2016 CAPER
Attachments: Draft CAPER.pdf; CAPER 2015 Legal Ad- Spanish.pdf; CAPER 2015 Legal Ad- English.pdf
Importance: High

All

Attached is the draft Consolidated Annual Performance and Evaluation Report (CAPER).

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The public review/comment period is August 29, 2016 – Sept. 12, 2016.

See attached documents for further details.

Daniel Murillo
Housing and Community Development Grant Coordinator
City of Gilroy
(408) 846-0209

ATTACHMENT D

PUBLIC COMMENTS

No public comments were received

Evaluation of Development Services and Organizational Review of the Community Development Department

The staff report was presented by Development Center Manager Abrams.

There were no public comments.

Motion on Item VII.A.

Motion: to Award the Consultant Contract to Management Partners, Inc. Moved by Council Member Daniel Harney, seconded by Council Member Dion Bracco.

Vote: Motion carried 7-0.

Yes: Council Member Terri Aulman; Council Member Dion Bracco; Council Member Daniel Harney; Mayor Pro Tempore Peter Leroe-Muñoz; Council Member Cat Tucker; Council Member Roland Velasco; Mayor Perry Woodward

VIII. PUBLIC HEARINGS

A. Fiscal Year 2015-2016 Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report

The staff report was presented by Grants Coordinator Murillo.

The public hearing was opened, there being none it was then closed.

Motion on Item VIII.A.

Motion: to Approve the Fiscal Year 2015-2016 (Program Year 2015) Consolidated Annual Performance and Evaluation Report

Moved by Mayor Pro Tempore Peter Leroe-Muñoz, seconded by Council Member Terri Aulman.

Vote: Motion carried 7-0.

Yes: Council Member Terri Aulman; Council Member Dion Bracco; Council Member Daniel Harney; Mayor Pro Tempore Peter Leroe-Muñoz; Council Member Cat Tucker; Council Member Roland Velasco; Mayor Perry Woodward

IX. UNFINISHED BUSINESS

A. City of Gilroy Intention to Renew the Gilroy Tourism Business Improvement District and to Levy and Collect Assessments Therein

The staff report was presented by City Administrator Gonzalez.

There were no public comments.

B. Appointment of New Members to the Arts and Culture Commission and